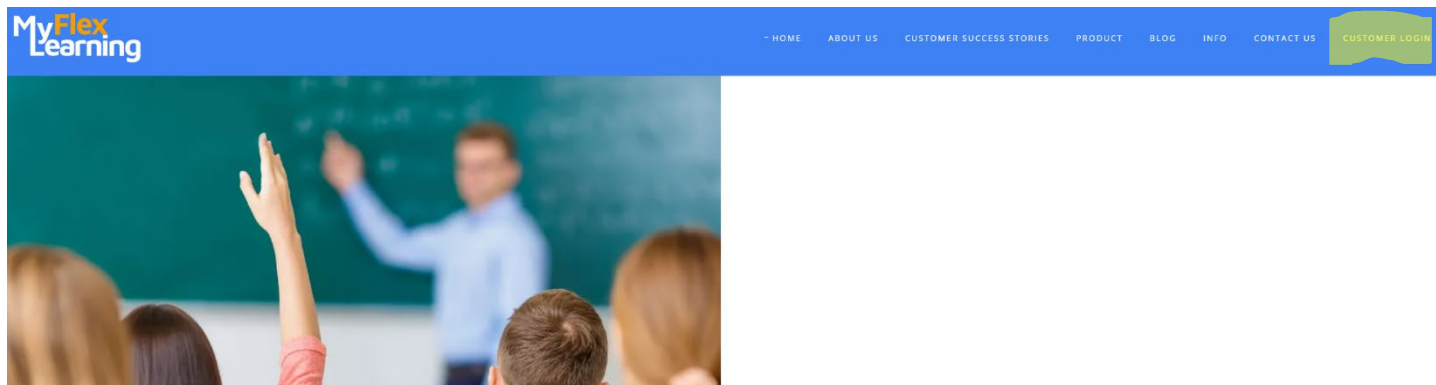# How to Use MyFlexLearning for FOCUS

How to login to MyFlexLearning App

1. Go to **ca.myflexlearning.com** and select **customer login** (use the weblink rather than the app). If signing up from a phone, students will need to hit the drop-down option and customer login will be an option.

2. Click on the Canadian Flag

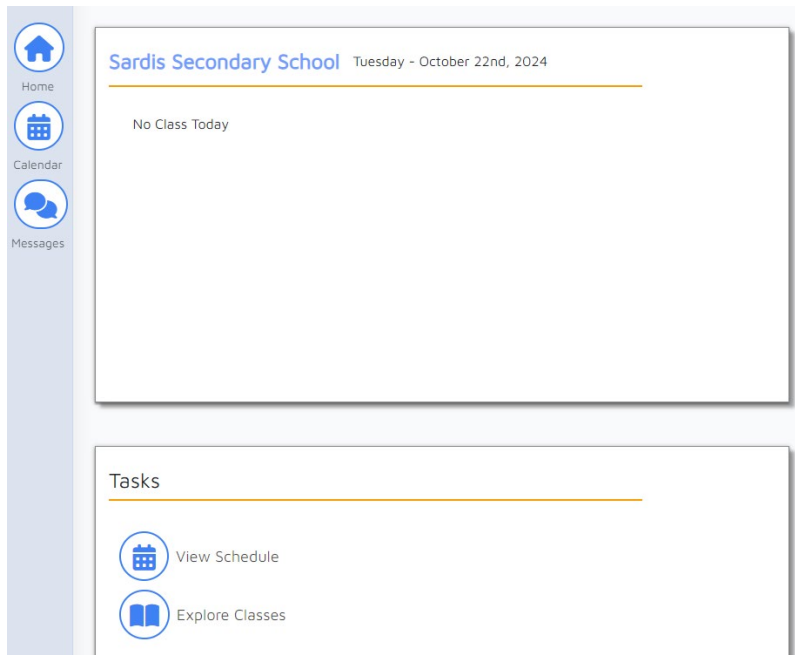3. Select the "Sign in with Microsoft" Option

4. The username and password will be the same as your SD33 login: ex: 12345@sd33online.ca and the password you have created.
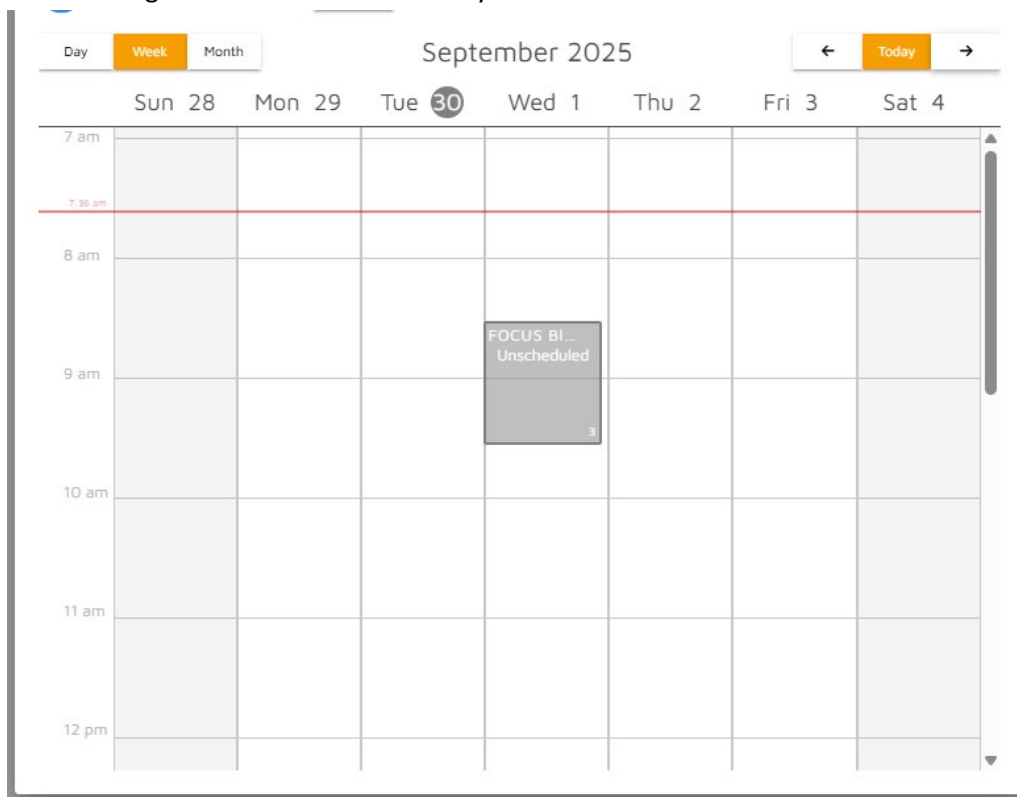
How to Use MyFlexLearning for FOCUS

Finding a Class

1. Select Calendar or Select "View Schedule" on phone

2. Scroll through the calendar to the date you want to select a class. It should look like this:

3. Click on "FOCUS Block" to pull up the class options and select "Change Class"
4. Select the class offering you will be attending and select "Change Schedule"
5. Confirm that the information is correct, and then select "ok".

6. Once you have picked a class, it will turn from grey to red or blue. Remember, you will need to select a FOCUS class each week.

7. Once you have selected and chosen a block, you can sign out of MyFlex.