



DPAC MEETING MINUTES FOR OCTOBER 24TH, 2019

Held at the Chilliwack School District Office

Members Present:	Diane Braun	DPAC Chair and CMS Rep
	Michelle McGrath	DPAC Vice Chair
	Alicia Fleetham	Secretary and LME Rep
	Jessica Clarke	DPAC BCCPAC Rep
	Christine Goodman	DPAC Member at Large & CSS Rep
	Meghan Reid	DPAC Member at Large
	Kyla Schell	DPAC Rep Vedder El. & Mt. Slesse Middle
	Katie Bartel	DPAC Rep FG Leary Elementary
	Kyla Campbell	DPAC Rep GW Graham Secondary
	Bonnie Pankratz	DPAC Rep Greendale El. & Vedder Middle
	Karen Layte	DPAC Rep Tyson Elementary
	Jill Luesink	DPAC Rep Sardis Secondary
	Karen Steinebach	DPAC Rep Rosedale Traditional
	Elizabeth Beacom	DPAC Rep Watson Elementary
	Amy Kelly	DPAC Rep Unsworth Elementary
	Jamie Fitzpatrick	DPAC Rep A.D. Rundle
Guests:	Molly Armstrong	Parent, Vedder Middle
	Jocelyn Thomas	Parent, Cheam Elementary
	Tai Weatherhead	Parent, Vedder Middle & Cheam El.
	Matthew Stevenson	Parent, McCammon Elementary
	Jennifer Hawkins	Co-Presenter, Primary Prevention Comm.
Trustee Liaison:	David Swankey	School District 33

1.0 CALL TO ORDER – School District Office

1.1 Called to Order

- Diane Braun, Chair, called the meeting to order at 7:04pm
- Quorum of 5 voting members met with 15 DPAC Members Present
- Called to order 7:05 PM

1.2 Adoption of the Agenda

- Adopted unanimously

1.3 Approval of the Minutes

- MOVED by Karen that the minutes be adopted as circulated. 2nd Bonnie. CARRIED



DPAC MEETING MINUTES FOR OCTOBER 24TH, 2019

2.0 SPECIAL PRESENTATION – Jocelyn Thomas and Jennifer Hawkins from the Primary Prevention Committee Child Proofing Porn

- The focus of this campaign is prevention targeted to the 29% of teens who come across porn daily without seeking it
- According to the 2018 Adolescent Health Survey 12 per cent of teens with a phone in 2018 used their device at school to watch porn
- Porn demonstrates a false and unhealthy view of sexual relationships and intimacy, that is unrealistic, degrading and violent and has long term affects on youth
- To effectively prevent unintended accessing of porn by youth there are several possible approaches such as securing wifi, ISP filtering, third party authentication and the creation of a federal policy to ensure internet safety from providers, all of which the PPC is advocating for
- Parents are encouraged to discuss safety issues surrounding porn and healthy sexual education with their children and consider the data plans they purchase
- The PPC has presented to the Mayor of Chilliwack and City Council, the Chamber of Commerce and Shaw
- The PCC has made submissions to MP Mark Strahl and the Social Affairs Committee
- While the school district has confirmed its network is secure and content is filtered, students use their own devices and data to access porn at school and show others
- Post presentation questions amongst members included:
 - What current curriculum is in place for sex ed. and how and what is being delivered to students in our district?
 - With the current provincial and district focus on mental health will this topic be included in resources and information provided to students and staff?
 - What resources are available and where to find them for parents to help filter content on their children's devices?
- Parent suggestions on the topic included:
 - Arranging for The Saleema Noon sexual health educators group to provide presentations to students and/or parents
 - Watching the documentary entitled Over 18 with your own teen(s)
- Diane proposed a sex ed. committee to research what the district currently has in place on the topic and a sign up sheet was circulated to members present
- Links to use as resources provided by PPC:
 - www.fightthenewdrug.org
 - www.protectyoungminds.org
 - www.echildhood.org
 - www.yourbrainonporn.com



DPAC MEETING MINUTES FOR OCTOBER 24TH, 2019

3.0 REPORTS

3.1 Trustee Report – David Swankey

- At the October 1st Public Meeting, the Board reviewed and began the process of adjusting School Site Acquisition Charges collected on eligible development within the Chilliwack School District.
- In accordance with Ministerial Order, staff are working to have products made available by the end of year, either converting coin operated machines to coinless, or by installing new machines as required. Parents are to contact school staff for specific locations within their schools. An opportunity for feedback will be provided via DPAC in the future.
- a Special Meeting of the Board has held on Wednesday October 9th. At that meeting, the Board discussed providing input regarding the Temporary Use Application at 46293 Yale Road going before City Council the following week. No action was taken by the Board.

3.1 Committee Reports

CYC Committee

- [Pregnant in Chilliwack](#) and Fraser Health Rural is a new online resource available from Chilliwack Division of Family Practice
- Online gambling and social media awareness presentations are available at no cost for schools who would like to host
- There will be a mental health summit on November 20th at local secondary schools facilitated by students
- Vaping information sessions are available through the healthy school coordinator
- Pacific Community Resources Society will open a new shelter with 30 beds for youth in Spring 2020. It will be located near the intersection of Yale Rd W and Vedder Rd

CHC Committee

- The city has decided to extend the lease for The Portal for an additional 18 mos instead of the proposed 3 year extension, they are currently searching for a new location for long term use
- Dr. Ross Laird will be presenting on addictions for staff on PD days
- A subgroup for Mental Health Awareness has started distributing Chilliwack Caring Cards, a resource for friends and family affected by addiction and/or mental illness
- Adverse Childhood Experiences presentations are available
- May 11-13 Chilliwack will be hosting the Cities Fit for Children Summit at the NLC, this will replace the Chilliwack Conversations for Children event which was at no cost. Funding to attend need to be arranged as anticipated costs are high



DPAC MEETING MINUTES FOR OCTOBER 24TH, 2019

Special Needs Advisory Committee

- First meeting scheduled for January 13 2020
- There have been changes in positions, duties and roles for District staff. There is no longer a low incident coordinator position (previously held by Galen Soon) and a new position has been created entitled Inclusive Education Teacher (held by Karen Lincoln) for students in all levels K-12 and is always present in schools
- Clarification on P designation which is still active in SD 33 and provides gifted students an IEP and ensures lessons in class challenge those students

Primary Prevention Committee

- Childproofing Porn presentations continue to be available upon request
- PPC is currently seeking grants to provide vaping information in schools for students

Budget Committee

- A quarterly review was completed
- Reserves in district were noted, per the unrestricted surplus policy reserves should be 3.5% of the annual operating budget, this translates to approximately 5 million dollars by Sept 2021.
- The current reserves amount is approximately 1.3 million dollars which is low. These funds will be further depleted with anticipated costs for ... to be withdrawn
- The first reading of the budget to the board will be January 28th.
- Since the district would like more parent participation and previous presentations have not been well attended, Michelle asked Gerry and Mark to present at a DPAC meeting in February which was well received.
- The final public budget presentation will be April 7th at the board meeting. Michelle requested for more information to be included in the package provided for that meeting. DPAC will accept parent questions in advance of this meeting which so they can be brought forward during question period at the meeting.

Education Policy Advisory Committee

- Meeting scheduled for Monday October 28th with an agenda to draft a district policy on the provision of menstrual products and to review Policy 918 on fundraising to consider what is an inclusive organization



DPAC MEETING MINUTES FOR OCTOBER 24TH, 2019

3.2 BCCPAC Report – Jessica Clarke

- BCCPAC membership fees now due and must be paid in full by Dec 31 to have voting rights at the AGM in May. There is no DPAC meeting in December and therefore this should be submitted at the next DPAC meeting. Cost is \$75 per PAC however PACs are encouraged to submit \$25 to DPAC who will register and supplement the remaining cost.
- DPAC Leadership Summit is Nov 15-16 in Richmond, Diane and Michelle will be attending
- Recommendations from the Ministry of Education's funding model review working groups were released today on the [BCCPAC website](#)
- Nov 20 is the BCSSA Superintendents Conference that BCCPAC is attending to better understand how Superintendents support educational transformation & student well-being
- Nov 28 is BCSTA Trustee Academy which BCCPAC will also attend

3.3 Treasurer's Report

- MOVED by Karen that the budget be amended to reflect approval obtained from Gaming to utilize those funds for refreshments at DPAC meetings and events instead of the general account. 2nd Katie. CARRIED
- The DPAC membership for BCCPAC has been paid. School memberships for BCCPAC are upcoming expenses
- As of September 30, 2019
 - Gaming Account Balance, after commitments: 6251.70
 - General Account Balance, after commitments: 1911.78

3.4 Chair's Report – Diane Braun

- PAC 101 had parents from 12 schools attend and increased attendance from the previous year. There was some feedback received suggesting a PAC 101 session in the spring prior to most PACs AGMs for prospective new members or changes in executive roles.
- Diane attended the Public information meeting regarding the portal temporary use permit and its proposed extension. Many parent questions were received by DPAC.

4.0 UNFINISHED BUSINESS

4.1 Constitution and Bylaws Updates

- MOVED by Karen L. that the Constitution and Bylaws Updates be adopted as circulated. 2nd Karen S. CARRIED
- A form for a secondary DPAC member to ensure voting rights at meetings will be created and distributed



DPAC MEETING MINUTES FOR OCTOBER 24TH, 2019

4.2 PAC 101 Feedback

- Writing and distributing a PAC agenda to parents prior to the meeting encourages participation and attendance
- Emailing the minutes to all parents in attendance is also helpful

4.3 Trans Mountain Pipeline Expansion

- Feedback forms from the DPAC presentation at the previous meeting were all positive and there have been no PACs opposing the actions taken by DPAC at this time
- Vedder Middle and Watson PAC are co-hosting an additional presentation from DPAC on the TMP that also extends the invitation to feeder schools (Tyson, Yarrow, Sardis El., Evans, Greendale) and Sardis Senior on November 6th at 7pm at Vedder Middle. The principal is aware and supportive of the event. Registration is by [Eventbrite](#) but not required. The invitation will be open to other schools near the route and/or all parents in the district based on the registration response. Trustees will also be invited.

5.0 NEW BUSINESS

5.1 DPAC Parent Presentation: Dr.Kristin Buhr April 8, 2020 at 6:30pm at Sardis Secondary Theatre, parenting kids exhibiting stress and anxiety

- Details and registration information to be posted on DPACs Facebook page and distributed via email as the event approaches

5.2 New ideas or concerns

- None

6.0 DATE OF NEXT MEETING: NOVEMBER 21 AT 7:00 PM AT THE BOARD OFFICE

7.0 AJOURNMENT: 9:02pm



DPAC MEETING MINUTES FOR OCTOBER 24TH, 2019

PROPOSED BUDGET 2019/2020	GAMING	GENERAL
Opening Balances	3,901.44	1,911.68
Adjusted Opening Balance	<u>3,901.44</u>	<u>1,911.68</u>
Income		
Gaming Grant Income	2,500.00	
2019/2020 SD 33 BCCPAC Conference Support		2,000.00
DPAC Membership Fees District Wide (28 X 25.00)		700.00
Total Income	<u>2,500.00</u>	<u>2,700.00</u>
Total Funds to be Allocated in 2019/2020	<u><u>6,401.44</u></u>	<u><u>4,611.68</u></u>
Expenditures		
Miscellaneous Office Supplies & Printing Costs	500.00	
BCCPAC Membership Fees (DPAC)	150.00	
BCCPAC Membership Fees (District Wide) 100% (For those with active DPAC representatives) 28 x 75.00		2,100.00
BCCPAC Conference Expenses (2 x 300)	600.00	
BCCPAC AGM Expenses (Travel, Meals, Hotel, Mileage, AGM for 2)		725.00
BCCPAC AGM Expenses (2 Extra People for AGM Only)		530.00
Fall 2019 Workshop - PAC 101	75.00	350.00
Fall 2019 Workshop - PAC 101 - Refreshments, Snacks	250.00	
Spring 2020 Workshop - Kristen Buhr Presentation (600,00 plus GST)	630.00	100.00
Spring 2020 Workshop - Refreshments, Snacks	250.00	
Total Expenditures	<u>2,455.00</u>	<u>3,805.00</u>
Excess to be held for Contingency Fund	<u><u>3,946.44</u></u>	<u><u>806.68</u></u>

*Amendments to show approval from Gaming to use money for refreshments and snacks.
 *Actual costs for PAC 101 was roughly 225.00 as of Oct 16th.



DPAC MEETING MINUTES FOR OCTOBER 24TH, 2019

**CHILLIWACK SCHOOL DISTRICT
PARENT ADVISORY COUNCIL
STATEMENT OF REVENUES AND EXPEDITURES
JULY 1, 2019 - JUNE 30TH, 2020**

	<u>Gaming Account 1465970</u>	<u>General Account 1465954</u>
Bank Balance as at July 1st, 2019	3,900.90	1,318.20
2017/18 CSS School Contribution BCCPAC AGM	-	486.29
BCCPAC Mileage from 2019 AGM		107.00
2018/19 Province of BC DPAC Grant	2,500.00	
Interest	0.80	0.29
Total Funds Available	<u>6,401.70</u>	<u>1,911.78</u>
Expenditures Paid		
<u>BBCPAC Membership Fees</u>		
BCCPAC DPAC Membership Cheque #75	150.00	
<u>BBCPAC AGM & Conference</u>		
<u>DPAC Workshop Costs</u>		
<u>Miscellaneous Expenses</u>		
Total Expenditures	<u>150.00</u>	<u>-</u>
Closing Bank Balance September 30, 2019	<u>\$ 6,251.70</u>	<u>\$ 1,911.78</u>
<u>Expenditures Committed:</u>		
Total Commitments on Account	<u>-</u>	<u>-</u>
NET Adjusted Bank Balance	<u>\$ 6,251.70</u>	<u>\$ 1,911.78</u>